



TOOLS OF THE TRADE GRANT PROGRAM APPLICATION PROCESS

All Tools of the Trade Grant Program Applications must include **all of the following documents** to be considered a complete application* and all forms and documentation must be *completed in full*. Incomplete applications will not be considered.

CLIENT FORMS

- Letter of Application (detailing what you your self-employment business is, why you require the funds)
- Provide proof of registration of apprenticeship, journeyperson or artisan
- Proof of Self-Employment (i.e. copy of a contract for services, copy of receipt for services, product example, etc.)
- Resume
- Copies of certificates related to self-employment
- Project Cost Quotations (must be on supplier(s) letterhead)
- Client Data Form
- Client Consent to the Release of Information Form
- Must be a Registered Member of Sagamok Anishnawbek First Nation
- Must provide identification including Status Card and Driver's License

*Note: depending on the nature of the request, other information may be required.